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ADDENDUM NO. 1

Date: February 20, 2014

RFP No. 14-0424

RFP Title: Roadside Mowing and Litter Removal

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid or proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum does not change the date for receipt of bids or proposals.

The purpose of this addendum is to provide confirming information to all potential responding vendors in association with the RFP. The information provided herein summarizes discussions at the mandatory pre-proposal meeting. Attendees of this meeting are noted on the County website for this solicitation.

The pre-proposal conference commenced with a general review of the RFP with specific emphasis paid to various specific terms and conditions of the RFP including:

- The County intends on awarding the three (3) mowing areas to three (3) separate vendors based on the evaluation criteria stated in the RFP. Vendors are encouraged to submit a proposal on any and all of the three (3) mowing service areas, but are advised that the County intends to award only one (1) service area to any specific vendor to ensure adequate operational capacity and coverage for the entire County. The County may consider award of multiple service areas to one (1) vendor, if that vendor can demonstrate that it meets the minimum required equipment for each service area as shown in Section 2, Subsection 8.
- Method of Award – Pass/Fail Proposal Evaluation and Award as stated in Section 1.3
- It was confirmed that this was a mandatory pre-proposal conference and responses would not be accepted from vendors that did not attend the conference.
- Completion requirements (Section 1.13.2) regarding how the vendors shall submit offers to the County. Vendors shall submit their offers in two (2) parts simultaneously. The two parts (Technical Proposal and the Price Proposal) are to be submitted concurrently in separate envelopes, each plainly labeled with the solicitation number and the vendors name and address. The original proposals (Technical and Pricing) and two (2) complete copies of the Technical and Pricing proposal shall be submitted by the vendor and shall be sealed and delivered to Procurement

Services no later than the official due date and time.

Vendors submitted the following questions:

Questions and Answers:

Question 1: What is the current project cost for each service area or total project?

Answer 1: See below –

Area A and B: http://www.lakecountyfl.gov/DocumentShare/Procurement_Services/term-supply_contracts/13-0417C.pdf

Area C: http://www.lakecountyfl.gov/DocumentShare/Procurement_Services/term-supply_contracts/13-0417AA.pdf

Question 2: Is there a map available showing the mowing areas?

Answer 2: No maps are available.

Question 3: Are the mowing cycles estimated?

Answer 3: The mowing cycles are not guaranteed, however, the cycles noted in this RFP are the anticipated cycles for this contract period.

Question 4: Do I need to submit an equipment list?

Answer 4: Yes, reference Section 1.13 C, Tab 2, A.

Question 5: Can trash be left overnight to pick up the next day? Can litter be stockpiled and delivered to a dump facility once a week?

Answer 5: No. Read Section 2, Technical Requirements for Trash Removal.

Question 6: Do we mow wet areas?

Answer 6: No, any areas not mowed shall be reported the following business day on the daily report.

Question 7: What is the new project budget amount for each service area?

Answer 7: Road Operations has budgeted \$170,511.00 for all three service areas for the fiscal year 2014.

Question 8: Can we bid on one service area or do we have to bid on all service areas?

Answer 8: Please read Section 1.3

Question 9: Will we be eligible if we only have one purchase request document and not actually have possession of the equipment?

Answer 9: Please read Section 2, Subsection 8, Equipment for Service Areas and Section 1.31.2 C, Technical Proposal Section, Tab 2.

Question 10: Will the County designate transport parking areas?

Answer 10: No, the County will not provide or designate a transport parking area.

Question 11: Is onsite storage of equipment allowed?

Answer 11: The County does not provide or designate an equipment staging/storage area. Pursuant of Section 5, Attachment 3, Public Works Additional Terms and Conditions, Subsection 11, Paragraph D, “Any equipment/material left within the right of way shall be outside the clear zone. No equipment/material shall be parked overnight in the median.”

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____